

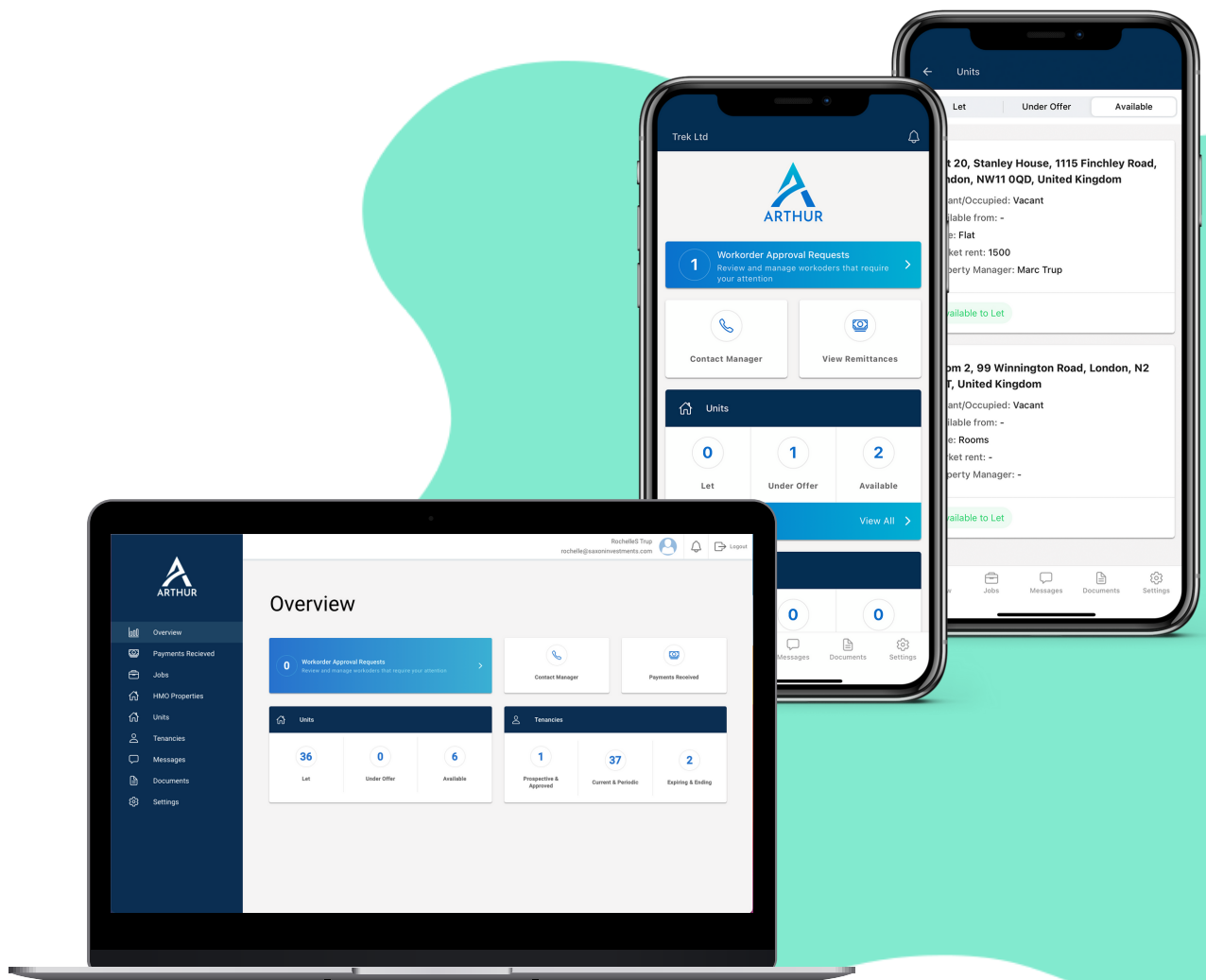


PROPERTY OWNER APP



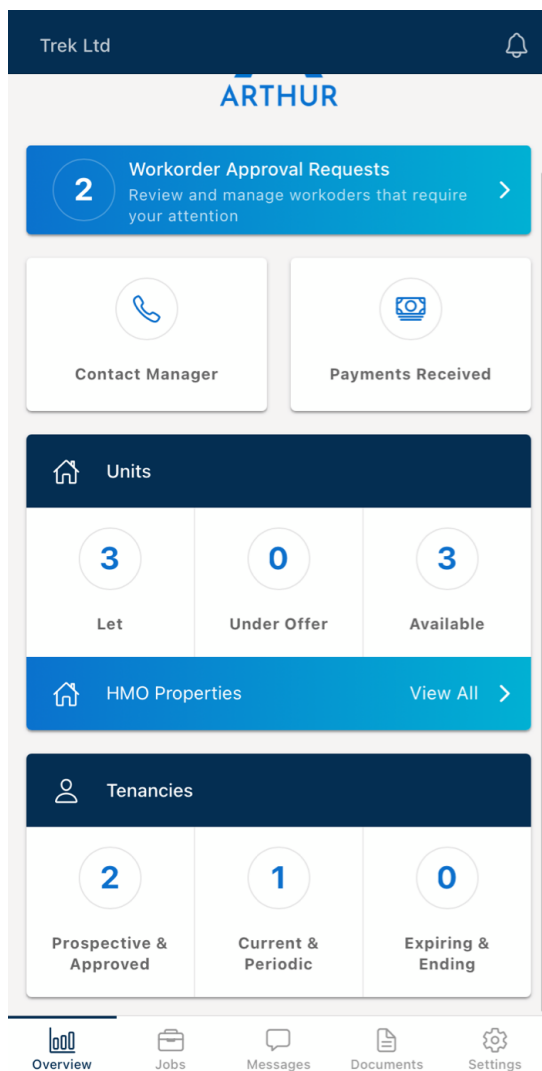
INTRODUCTION

It has never been simpler for owners to access all the information that is relevant to them through our easy-to-use app.



DASHBOARD

The dashboard provides key information to owners about their properties at a glance. Everything owners need is accessible from here.



Dashboard Features

- Notifications can be viewed by tapping the bell icon
- Work order quotes for jobs at their properties can be viewed, approved and rejected
- Ability to easily contact the property manager
- Access to all remittances made to them with improved functionality allowing them to be able to download these statements within the app
- View of all of their units and current statuses
- Access to property information
- View of all tenancies and current statuses

Bottom Horizontal Bar

- Jobs - View of all jobs relating to their properties.
- Messages - Shows all messages along with the thread that has been sent by the property manager as well as any responses.
- Documents - Any documents and images that have been attached to any property/unit/tenancy will be visible in this section.
- Settings

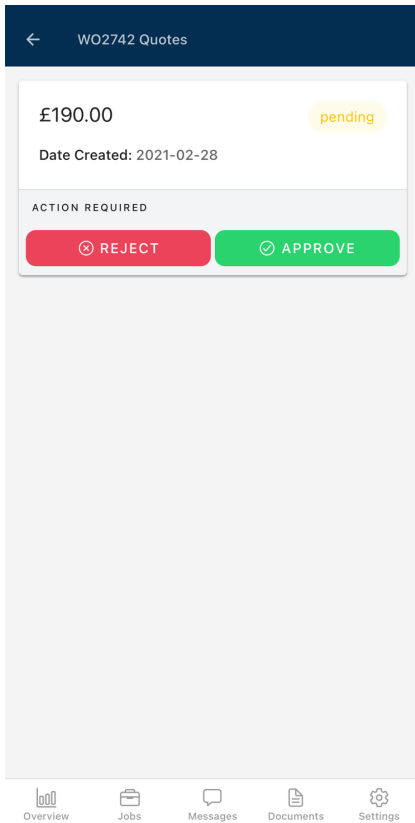
WORK ORDERS

Work order approval request

This function gives property owners the ability to approve or reject quotes that have been sent over by the property manager. It provides all of the necessary information that they require, including details of the job and the address as well as any images or documents that might have been attached and shared.

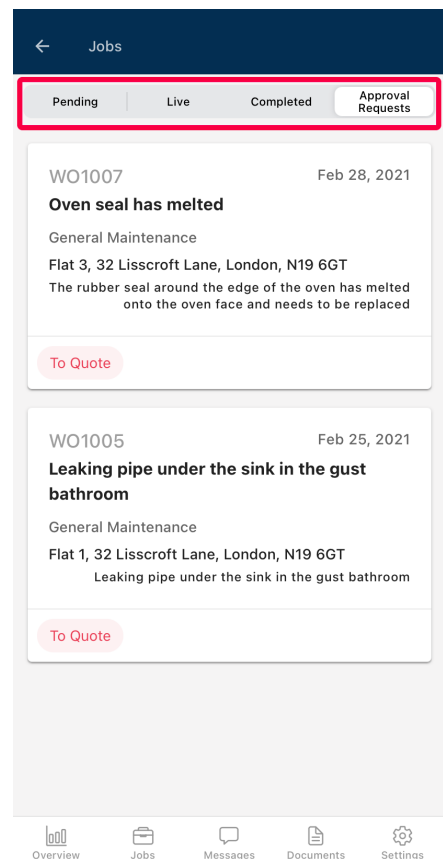
The screenshot shows a mobile application interface for a work order approval request. At the top, there is a dark blue header with a back arrow and the text "Job Details". Below this, the work order ID "WO1007" is displayed in bold. The description reads: "The rubber seal around the edge of the oven has melted onto the oven face and needs to be replaced". The address is "Lisscroft, 32 Lisscroft Lane, London, N19 6GT". The service type is "General Maintenance". The property manager is "Kent letting agency". Under "Job Images", it says "No images attached for this job." A blue notification bar at the bottom of the main content area shows a bell icon, the text "Quotes", and "1 quote requires your attention" with a right-pointing arrow. A blue circular button with a speech bubble icon is located at the bottom right of the main content area. At the very bottom, there is a navigation bar with five icons: Overview (bar chart), Jobs (briefcase), Messages (speech bubble), Documents (document), and Settings (gear).

WORK ORDERS

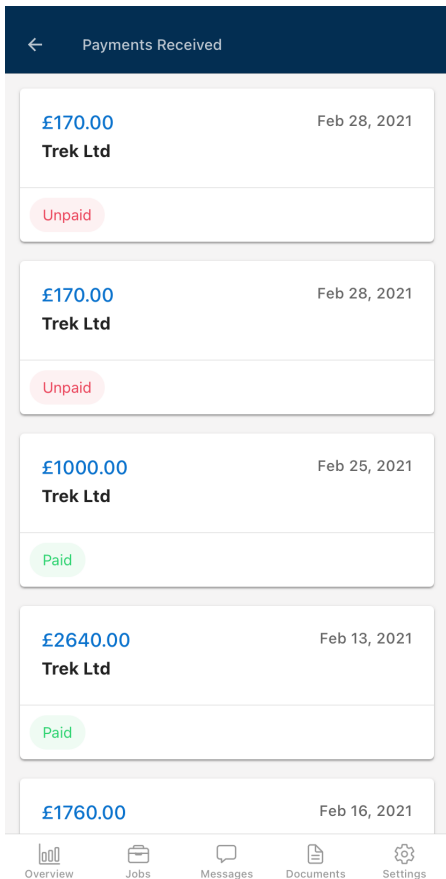


Owners are then easily able to accept or reject the quote.

Within this section, owners are able to view other jobs based on status using the filter at the top of the screen.

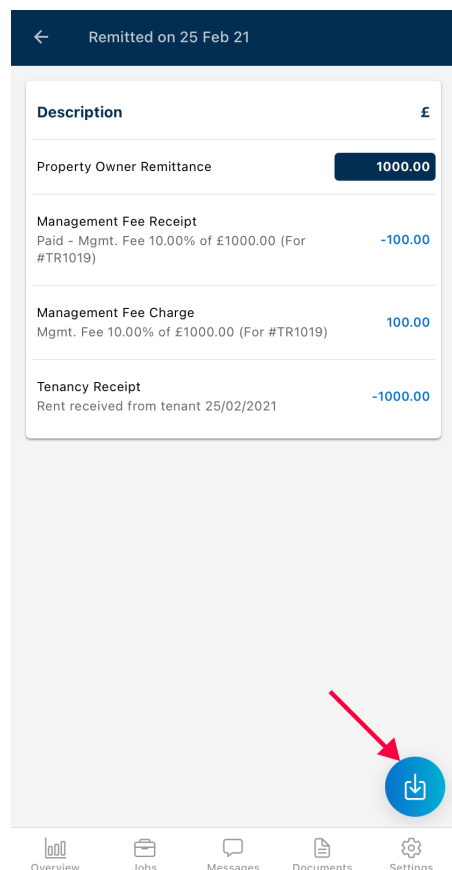


PAYMENTS RECEIVED



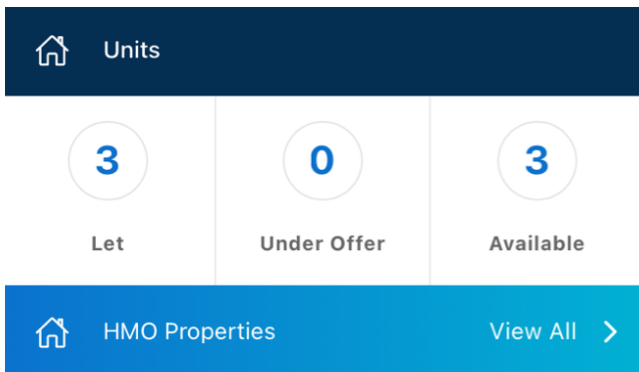
The payments received area provides owners with a breakdown of all remittances that have been made.

Within each remittance, there is a breakdown of fees as well as the tenancy receipt. Owners can now download the PDF statement from within the app by tapping the download icon.

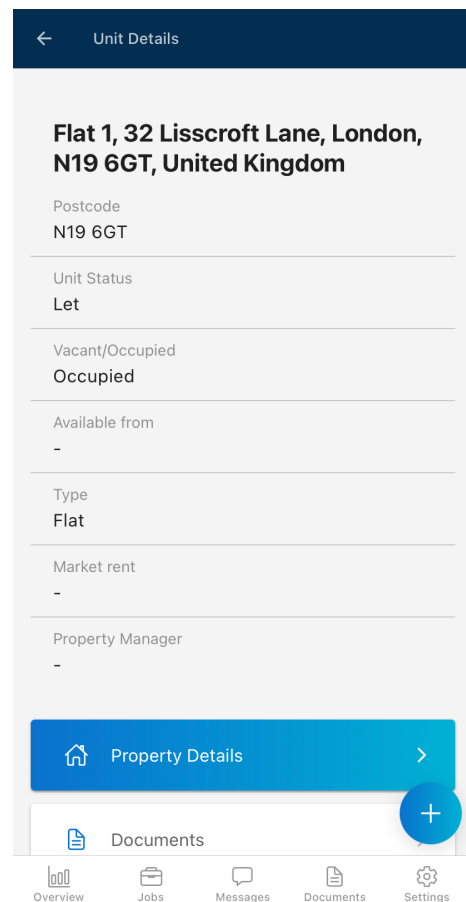


UNITS

Similar to the work order section, owners can easily view and filter through all of their units based on their status.

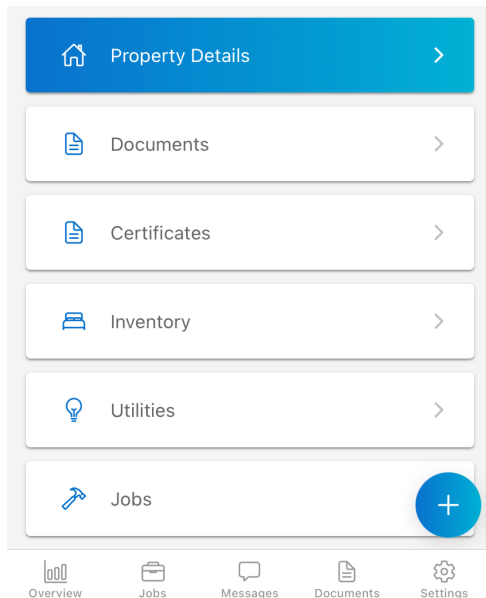


Within each unit, owners have access to the key information regarding the unit.



UNITS

Further down the screen owners have access to:

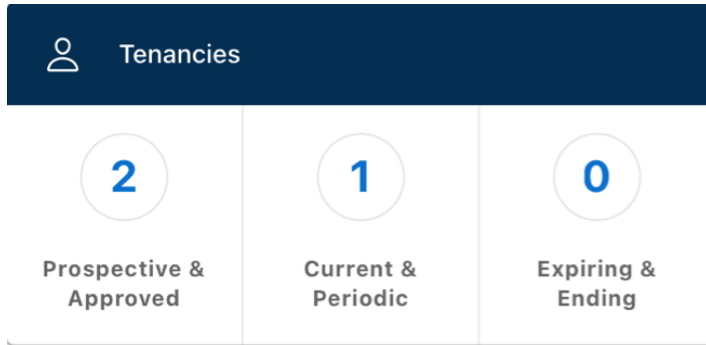


- Documents - Any documents or images that have been shared. By tapping the document, owners are able to read through the contents of the file. Tapping the image enlarges them within the app.
- Certificates - Important information such as certificate type, expiry date and any notes can be seen. Tapping on the certificate itself will show the attachment.
- Inventory - The inventory shows any items that have been recorded against the unit along with other important information about the product (SS).
- Utilities - Within the utilities section of the unit, owners can see the various utilities that have been added along with the last reading and the date it was taken.
- Jobs - Lastly, any work orders that are related to the unit are visible here.

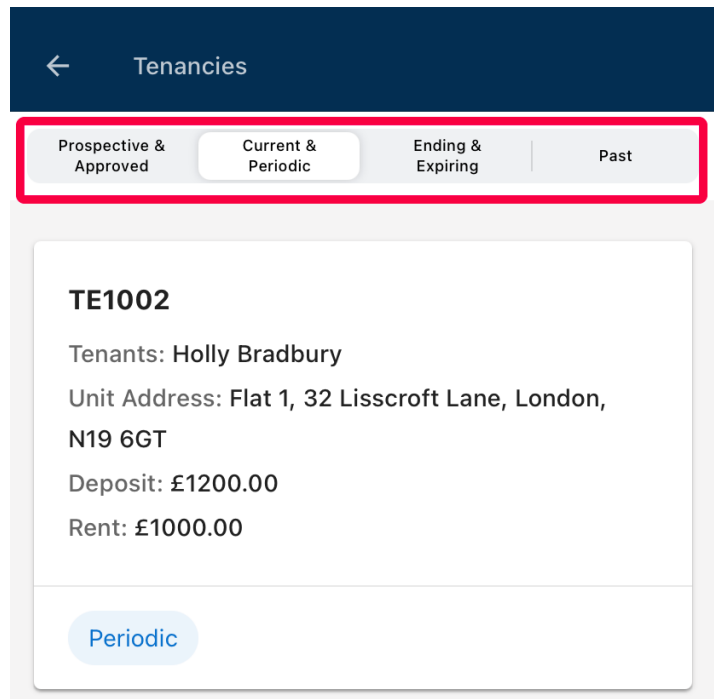
It is important to note that this information is only visible to owners if it has been shared with them by a property manager.

TENANCIES

Tenancies are split into sections based on status.



By tapping into one of these sections, owners are still able to view other tenancies by filtering by status (SS).



TENANCIES

Within a tenancy, owners have access to all of the key data pertaining to that tenancy including rent amounts, tenancy dates, documents and jobs.

The screenshot displays a mobile application interface for 'Tenancy Details'. At the top, there is a dark blue header with a back arrow and the text 'Tenancy Details'. Below this, the tenancy ID 'TE1002' is prominently displayed. The details are organized into several sections, each with a label and a value: 'Status' is 'Periodic'; 'Tenants' is 'Holly Bradbury'; 'Unit Address' is 'Flat 1, 32 Lisscroft Lane, London, N19 6GT'; 'Rent - Monthly' is '1000.00'; 'Reg. Deposit' is '1200.00'; 'Rent Insured' is 'Not Insured'; 'Tenancy Start Date' is 'Feb 1, 2021'; 'Tenancy End Date' is '-'; 'Break Clause Date' is '-'; and 'Guarantor' is 'No Guarantor'. A blue circular button with a white plus sign is located at the bottom right of the details section. At the very bottom of the screen, there is a navigation bar with five icons and labels: 'Overview', 'Jobs', 'Messages', 'Documents', and 'Settings'.

← Tenancy Details
TE1002
Status Periodic
Tenants Holly Bradbury
Unit Address Flat 1, 32 Lisscroft Lane, London, N19 6GT
Rent - Monthly 1000.00
Reg. Deposit 1200.00
Rent Insured Not Insured
Tenancy Start Date Feb 1, 2021
Tenancy End Date -
Break Clause Date -
Guarantor No Guarantor

Overview Jobs Messages Documents Settings



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